

Town of Norfolk
Norfolk Town Board Meeting
June 8, 2023

The Norfolk Town Board held its Monthly Meeting on Thursday, June 8, 2023 started at 5:30pm at the Sewer Plant and then back the Norfolk Town Hall for the remainder of the meeting.

Present: Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang, Councilman Paul Paige, Deputy Supervisor Rick Bump.

SEWER PLANT VISIT

Town Supervisor Charles Pernice and Highway Superintendent Peter Darabon led all in attendance through the sewer plant explaining its operation and pointing out the equipment maintenance / repairs that need to be addressed.

After returning to the Town Hall, Supervisor Pernice also noted that per DEC regulations, any work that is done on the water distribution system, and a few other places, requires someone with a Water Distribution Class D license to either perform the work or be present during the work.

Course(s) are offered at SUNY Morrisville.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the 5/11/2023 Adaptive Reuse Special Permit Public Hearing were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

The minutes of the 5/11/2023 Proposed Zoning Changes Public Hearing were reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Paige. All in Favor – Carried

The minutes of the 5/11/2023 Monthly Town Board Meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilwoman Gang. All in Favor – Carried

SUPERVISOR'S UPDATE

- Electrical at Memorial Park – Supervisor Pernice noted that the invoice for the electrical work materials is in the abstract to be approved.
- St. Raymond's – Fr. Shane Lynch (pastor of the Church of the Visitation and St. Raymond's) addressed the Town Board with an appeal to move forward with the zoning/code work so that the property can be sold if a new buyer wishes to use the property for something other than the uses currently allowed in an R-H (Residential Hamlet) district. Kate Chepeleff (planning board chair) summarized the purpose of the Adaptive Reuse Special Permit proposed code change. Tom Schiltz (who is one of the parties interested in purchasing the property) gave an overview of how he'd like to use the property. There was discussion.
- Bicentennial Planning Committee Update – Laurel Murphy and Bobbi Philips provided an update of the activities planned for fundraising and celebrating the bicentennial 8/4,5 & 6. Copies of the flyer for 6/17 Roaring 20's Party fundraiser, 4-wheeler raffle, t-shirt order form, craft & vendor show application form and schedule of activities for 8/4,5&6 were provided.
- Fall Festival – Bobbi Philips also noted that the vendor that typically provides the amusement rides for the annual Fall Festival has offered to do the rides (the last weekend in September) for no charge (he will sell tickets himself) since all the budgeted funds are going to support the Bicentennial Celebration. Plans are back on for (having a somewhat scaled down version of) the Fall Festival this year after all.

REPORTS

*Monthly Police Report: The monthly report of OIC Jose Colon was reviewed and approved as submitted with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Tim Wunder was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Paige and Councilman Purvis. All in Favor – Carried

*Monthly Dog Control Officer Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilman Paige. All in Favor – Carried

*Verbal Highway Report: Highway Superintendent Peter Darabon offered the following updates:

- Paving began 6/8/2023
- 1500 tons of mulch
- 550 ft of culvert replaced
- Started shim on Mill Rd
- County is scheduled to begin paving W Main St Sat 6/10 at 7am and will be pulling mailboxes Fri

EXECUTIVE SESSION

none

ACTION ITEMS

* Contract with N-N Youth Soccer for \$650.00 for 2023 was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor - Carried

* Town Clerk's Office Summer Office Schedule was approved with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor – Carried

* Theresa Dumas' resignation as Museum Curator/Historian as of August 8, 2023 was approved with a motion by Deputy Supervisor Bump and Councilwoman Gang. All in Favor – Carried

* Donation of \$250.00 to Hale Cemetery was approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

* Resolution # 13-2023 Budget Transfers as follows:

From: Federal Aid/ARPA Funds	4089.1	\$6,165.00
To: Sewer Treatment/Disposal EQ	81302.9	\$6,165.00

(This is for a replacement sewer pump for our booster stations)

From: Federal Aid/ARPA Funds	4089.1	\$18,129.00
To: Highway General Repairs CE	51104.4	\$18,129.00

(This is for additional road culvert replacement projects.)

was approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

* Re-appointment of Bill Vankennan to the Museum Board was approved with a motion by Councilman Purvis and Councilman Paige. All in Favor - Carried

COUNCIL COMMENTS

Deputy Supervisor Bump - none

Councilwoman Gang –

- Thanked all who helped with the rabies clinic at the arena. 93 vaccinations were done.
- Stated that she is looking into what it might take to install a programmable, digital sign in Memorial Park. There was discussion.

Councilman Purvis – none

Councilman Paige – Further discussion / comments regarding the situation with St. Raymond's.

Supervisor Pernice asked each of the board members how they felt about moving forward with developing the Adaptive Reuse Special Permit code change. Although not an official vote, Councilmembers Jean Gang, Donnie Purvis and Paul Paige said no to moving it forward, Deputy Supervisor Bump and Supervisor Pernice were in favor of adopting the code addition.

APPROVAL OF BILLS

*The June Abstract of Vouchers in the amount of \$111,995.42 along with additional vouchers from:

- CST Group \$2,144.00
- Merriman's \$517.52
- Deluxe Check Printers \$1,515.38
- Ferguson Waterworks #576 \$18,129.00
- CED Electric \$2,833.22

were reviewed and approved for payment with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

PUBLIC COMMENTS

Travis Bond addressed the board regarding his FOIL request stating that he had not gotten his requested documents. Town Clerk Jill Molnar responded saying that she is the one responsible for FOILS and that she had sent all but 4 requested documents to him. She also had let him know that she was still looking for them. Supervisor Pernice also noted that a valid response to a FOIL request is that the record does not exist.

ADJOURNMENT

The meeting was adjourned with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice
Deputy Supervisor – Richard Bump
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige

Dated: June 22, 2023

Jill M. Molnar – Norfolk Town Clerk